

Formation and Responsibilities of Jury and Mentor Panel

A. Jury Formation

All jury members should have valid and long-term (15-20 years) experience in any/multiple of the fields as mentioned below:

-
- Nutrition/ Public Health
- Healthcare (Medical)
- Technology
- Social Development
- Entrepreneurship
- Policy and Advocacy
- Finance

Team Size and Experience

15-20 years of experience in any of the fields mentioned in the Eligibility Criteria

This call for applications will help Vitamin Angels Association India put together a team of jury members to help build the Poshan Innovation Platform and assess innovations that come in as part of the challenge.

Total strength for Jury = 7 members

Role Description:

As a member of the jury, he/she will play an integral role in the selection process of the applications in the Poshan Innovation Challenge. The individual's expertise and insights will help identify the most promising innovations and ensure the highest standards of evaluation. The key responsibility as a jury member will be to spearhead the selection process which will majorly include:

Qualifying and Evaluating Applications:

- Review and assess the submitted applications based on predefined criteria.
- Evaluate the potential of innovations to address maternal, infant, and young child nutrition challenges against the outlined criteria.
- Provide well-informed recommendations and ratings for each application, ensuring a fair and transparent selection process.
- Utilize your subject matter expertise, and experience to evaluate the applications effectively.

Expected Time Commitment for Jury Members:

Jury members are expected to commit approximately 7-10 days/year over 2 years. This time will be dedicated to reviewing applications, participating in jury deliberations, and contributing to the selection process. The exact time commitment may vary depending on the volume of applications and the duration of the selection process.

Establishing a secretariat

Establishing a secretariat or focal point of contact for all jury members is crucial for streamlining the functioning of the jury. This secretariat serves as the central hub for communication, information dissemination, and coordination among jury members.

- 1. Designation of a Coordinator:** Appoint an experienced and reliable individual to serve as the coordinator of the secretariat. This person should possess a degree in a relevant field such as communications, business administration, or public administration, minimum of 3 years of experience in administrative roles, preferably in a project management or coordination capacity. He/she should have excellent organizational, communication, and problem-solving skills, with the ability to multitask and work effectively under pressure and should be proficient in the Microsoft Office suite and familiarity with project management tools and communication platforms.
- 2. Creation of a Dedicated Communication Channel:** Establish a dedicated email address specifically for communication between the secretariat and jury members. Ensuring that this channel is easily accessible and monitored regularly for any inquiries or updates.
- 3. Documentation Management:** To develop a systematic approach for managing relevant documents and information. Google Drive can be created which will include all necessary materials such as guidelines, evaluation criteria, and submission forms in a centralized repository accessible to all jury members.
- 4. Logistics Coordination:** Assist with logistical arrangements such as scheduling meetings, arranging travel accommodations (if applicable), and coordinating virtual conferencing tools for remote participation.
- 5. Facilitation of Collaborative Discussions:** Organize and facilitate virtual or in-person meetings as needed to facilitate discussions among jury members. Ensure that agendas are prepared in advance and that minutes are recorded to document key decisions and action points.